REGULAR MEETING OF THE DISTRICT OF TOFINO COUNCIL
HELD IN THE COUNCIL CHAMBERS
AGENDA: September 12, 2005 @ 7:30 p.m.

7:00 p.m. - Public Hearing

7:30 p.m. - Regular Council Meeting

1. **Call Meeting to Order**
2. **Additions to or Deletions from the Agenda**
3. **Adoption of Agenda**
4. **Adoption of Minutes**
   1. Minutes of the Regular Meeting held August 8, 2005
5. **Business Arising from the Minutes**
6. **Announcements from the Mayor**
7. **Delegations**
   1. Darcy Dobell and George Paterson, Clayoquot Biosphere Trust, re: Update on Work of the CBT
   2. George Paterson, Tofino Botanical Gardens, re: Dormitory Construction Project
8. **Correspondence For Information Only - see attached list**
9. **Correspondence: Requiring Action**
   1. Letter from Darcy Dobell, Clayoquot Biosphere Trust, re: Update on Work of the CBT, dated September 7, 2005
   3. Copy of Letter from Colleen Rohde, City Clerk, Port Moody, to Honourable Gordon Campbell, re: Insurance Premium Tax Resolution, dated August 3, 2005
   4. Letter from Pat Ahern, Community Manager, ICBC, re: Zero Crash Month and Community Crash Reduction Challenge, dated August 29, 2005
10. **Tabled Items**
    1. Formation of Community Health Advisory Committee (Resolution #92-05 Regular Meeting February 21, 2005)
    2. Recommendation from Water Advisory Committee re: Iron Cap Lake (Resolution #76-05)
    3. Drainage Ditch – 1249 Lynn Road, Report from Public Works Superintendent dated March 9, 2005 (Resolution #126-05)
    4. District of Tofino Administrative Fees, Terms and Conditions Amendment Bylaw No. 1000, 2005 (Resolution #308-05)
11. **Unfinished Business**

12. **Reports**
   **Staff Reports:**
   1. Reports from Treasurer
      (1) Statutory Reserves, Report dated August 18, 2005
      (2) Tofino Botanical Gardens Tax Exemption, Report dated September 7, 2005
      - Letter from George Paterson, Tofino Botanical Gardens, dated September 6, 2005

   **Committee Reports:**
   1. Committee Reports (verbal)
   2. Minutes of the Special Committee of the Whole Meeting held August 18, 2005
   3. Draft Minutes of the Committee of the Whole Meeting held September 6, 2005

13. **Reports**
   **Bylaws**
   1. Lift District of Tofino Administrative Fees, Terms and Conditions Amendment Bylaw No. 1000, 2005 from the table and replace with District of Tofino Administrative Fees, Terms and Conditions Bylaw No. 985, 2005
   2. 1\textsuperscript{st} Reading of District of Tofino Administrative Fees, Terms and Conditions Bylaw No. 985, 2005
   3. 2\textsuperscript{nd} Reading of District of Tofino Administrative Fees, Terms and Conditions Bylaw No. 985, 2005
   4. 3\textsuperscript{rd} Reading of District of Tofino Administrative Fees, Terms and Conditions Bylaw No. 985, 2005
   5. 3\textsuperscript{rd} Reading of District of Tofino Zoning Text Amendment Bylaw No. 1002, 2005 (Vargas Construction Ltd.)
   6. Adoption of District of Tofino Zoning Text Amendment Bylaw No. 1002, 2005 (Vargas Construction Ltd.)
   7. 3\textsuperscript{rd} Reading of District of Tofino Zoning Map Amendment Bylaw No. 1003, 2005 (Gilbert)
   8. Adoption of District of Tofino Zoning Map Amendment Bylaw No. 1003, 2005 (Gilbert)
   9. 1\textsuperscript{st} Reading of District of Tofino Municipal Ticket Information System Amendment Bylaw No. 1006 – 2005
   10. 2\textsuperscript{nd} Reading of District of Tofino Municipal Ticket Information System Amendment Bylaw No. 1006 – 2005
   11. 3\textsuperscript{rd} Reading of District of Tofino Municipal Ticket Information System Amendment Bylaw No. 1006 – 2005
   12. 1\textsuperscript{st} Reading of District of Tofino Amenities Reserve Fund Bylaw No. 1007 – 2005
   13. 2\textsuperscript{nd} Reading of District of Tofino Amenities Reserve Fund Bylaw No. 1007 – 2005
   14. 3\textsuperscript{rd} Reading of District of Tofino Amenities Reserve Fund Bylaw No. 1007 – 2005
15. 1st Reading of District of Tofino Campbell Street Upgrade Reserve Fund Bylaw No. 1008 – 2005
16. 2nd Reading of District of Tofino Campbell Street Upgrade Reserve Fund Bylaw No. 1008 – 2005
17. 3rd Reading of District of Tofino Campbell Street Upgrade Reserve Fund Bylaw No. 1008 – 2005

15. New Business

16. Release of Closed Meeting Information

17. Additions to or Deletions from the In Camera Agenda
   Note: If an addition is made, it must be stated what part of Section 90(1) of the Community Charter gives authority for the addition to the In Camera Agenda.

18. Adoption of In Camera Agenda
    Motion: "That the In Camera agenda be adopted as circulated; that the In Camera meeting be closed and that the purpose of the meeting is to:
    (1) Adopt the minutes from previous closed meeting held August 8, 2005 based on Sections 89 and 90(1) of the Community Charter;
    (2) Review personnel issues based on Section 90(1)(a) of the Community Charter; and
    (3) Review labour relations based on Section 90(1)(c) of the Community Charter.

19. 15 Minute Question Period

20. Adjournment
MINUTES OF A REGULAR MEETING OF THE DISTRICT OF TOFINO
COUNCIL HELD IN THE COUNCIL CHAMBERS ON
MONDAY, AUGUST 8, 2005, AT 7:30 P.M.

PRESENT: Mayor A. Anderson,  
Councillors P. Ayres, J. Schwartz,  
O. Strudwick, M. Tilitzky, V. Webb,  
Leif Pedersen, Administrator,  
Carole Gagné, Deputy Clerk,  
Martin Gee, Treasurer,  
Sally Mole, Director of Parks and Recreation,  
Gary Holte, Public Works Superintendent,  
Planning Consultants: Cleo Corbett and Rochelle Lewis,  
Shine On Consulting,  
Public, Press

ABSENT: Councillor D. Shaw

Mayor Anderson called the meeting to order at 7:30 p.m.

ADDITIONS TO/DELETIONS FROM THE AGENDA:

There were no additions to or deletions from the agenda.

ADOPTION OF AGENDA:

Resolution No. 347-05
Moved by Councillors Ayres/Webb that the agenda be adopted as circulated.  
CARRIED

MINUTES:

Resolution No.348-05
Moved by Councillors Webb/Strudwick that the minutes of the Public Hearing meeting held July 18, 2005, be adopted as circulated.  
CARRIED

Resolution No.349-05
Moved by Councillors Webb/Schwartz that the minutes of the Regular Council meeting held July 18, 2005, be adopted as circulated.  
CARRIED

ANNOUNCEMENT FROM THE MAYOR:

Mayor Anderson announced that Mike Woods has been named as the volunteer of the month for July, 2005. Mike is a key volunteer with the Tofino Harbour Authority. He has been a volunteer board member for two years, and looks after a good portion of the Tofino Harbour Authority's operations. The organization has found Mike's contribution to the work of the Authority invaluable. The Tofino Harbour Authority oversees all operation of the Tofino Harbour, the Fourth Street Dock and the Crab Dock. For more information of the Tofino Harbour Authority or to volunteer, contact Vince Payette at (250) 725-4441 E-Mail: tofhar@island.net. Congratulations and thank you to Mike.

CORRESPONDENCE FOR INFORMATION ONLY:

Resolution No. 350-05
Moved by Councillors Ayres/Webb that Council receive and note contents of the Correspondence Listed for Information Only.

Councillor Strudwick requested that the letter from Dan Law regarding the two-way stop at the intersection of Neill St. and First St., be brought forward. The Public Works Superintendent explained why the traffic pattern was changed at the intersection from three-way to a two-way stop.
Council discussed the traffic and safety concerns at the intersection and advised staff of the complaints that they have heard from the public which included vehicles traveling at high speed from the south, high level of pedestrian traffic in the area and lack of visibility from the hospital.

The letter from the Union of BC Municipalities regarding the Tourism Funding Program was brought forward and discussed by Council.

The motion CARRIED.

Resolution No. 351-05
Moved by Councillors Webb/Strudwick that staff be directed to investigate establishing a four-way stop at the intersection of Neill St. and First St. CARRIED

Resolution No. 352-05
Moved by Councillors Webb/Strudwick that staff be directed to investigate the Community Program and Access Guide to see if a Tourism Master Plan would fit into the criteria for funding community meetings and workshops.

Councillor Ayres advised that he would like to see the information forwarded to the Chamber of Commerce and the Tofino Business Association to provide investigative information rather than District staff as these groups would receive the most benefit from the program.

The motion CARRIED.

Resolution No. 353-05
Moved by Councillors Ayres/Schwartz that staff further investigate the Community Program and Access Guide to determine if other opportunities for funding would be available through the program. CARRIED

CORRESPONDENCE: REQUIRING ACTION

1. Letter from Jo Knight, Information Services Manager, Ucluelet Chamber of Commerce, re: Pacific Rim Visitor Centre Orientation Map, dated July, 2005

Resolution No. 354-05
Moved by Councillors Tilitzky/Webb that the letter from Jo Knight, Information Services Manager, Ucluelet Chamber of Commerce, regarding Pacific Rim Visitor Centre Orientation Map, dated July, 2005, be received for information. CARRIED

Resolution No. 355-05
Moved by Councillors Webb/Tilitzky that the Ucluelet Chamber of Commerce be requested to defer the completion of the Pacific Rim Visitor Centre Orientation Map until after Thanksgiving Day as this is the busiest time of year for business people to respond.

Mayor Anderson advised that he will look at the map and take Council’s suggestions or bring back suggestion cards for Council to fill in.

The motion was DEFEATED.

Councillor Ayres requested that his negative vote be recorded.
2. Letter from Kevin Midgley re: Preservation of Tonquin Park – Campfire Ban, dated August 3, 2005

Resolution No. 356-05
Moved by Councillors Strudwick/Tilitzky that the letter from Kevin Midgley regarding the preservation of Tonquin Park – Campfire Ban, dated August 3, 2005, be received for information. CARRIED

Resolution No. 357-05
Moved by Councillors Ayres/Tilitzky that staff be directed to advice Council of the Bylaw Enforcement Officer’s comments regarding a campfire ban at Tonquin Park and whether this would be a useful tool in controlling illegal camping in this location. CARRIED

TABLED ITEMS:

1. Formation of Community Health Advisory Committee (Resolution #92-05)
   Remained tabled.

2. Recommendation from Water Advisory Committee re: Iron Cap Lake (Resolution #76-05)
   Remained tabled.

3. Drainage Ditch – 1249 Lynn Road, Report from Public Works Superintendent dated March 9, 2005 (Resolution #126-05)
   Remained tabled.

4. District of Tofino Administrative Fees, Terms and Conditions Amendment Bylaw No. 1000, 2005 (Resolution #308-05)
   Remained tabled.

UNFINISHED BUSINESS:

1. Pay Parking
   - Letter from Long Beach Lodge and Pacific Sands Resort dated June 23, 2005

Resolution No. 358-05
Moved by Councillors Tilitzky/Webb that the letter from Long Beach Lodge and Pacific Sands Resort regarding pay parking, dated June 23, 2005, be received for discussion. CARRIED

Council and staff discussed how best to move forward with a parking plan and discussed the role of the OCP Monitoring and Implementation Committee in this regard.

Resolution No. 359-05
Moved by Councillors Ayres/Tilitzky that the Tofino-Long Beach Chamber of Commerce, the Tofino Business Association and the general public be invited to an open discussion in October regarding pay parking. CARRIED

The Administrator advised that he will report to a Committee of the Whole meeting with details for the meeting on pay parking.
2. 2005 UBCM Convention – Appointments with Provincial Ministry Staff Members

Councillor Webb requested that the following appointments be made with Provincial Ministry staff:

1) Brenda Gibson, Executive Director, Local Govt. Infrastructure and Finance Div., Ministry of Community Services, re: infrastructure
2) Bob Bugslab, Executive Director, Provincial Emergency Program, Ministry of Public Safety and Solicitor General
3) Lori Wanamaker, Associate Deputy Minister, Minister of Forest and Range and Minister Responsible for Housing, re: Housing; and
4) Iris Gilchrist, Acting Director, Infrastructure Development Branch, or Doug Caul, Assistant Deputy Minister, Economic Development Branch, Ministry of Small Business and Revenue.

Councillor Webb suggested that she could meet with Ms. Gilchrist or Mr. Caul on her own. She also asked the Administrator about arranging a meeting with Ministry of Transportation staff since another incident that involved the ambulance and fire department occurred on the highway recently. Mr. Pedersen advised that a meeting has been requested with the Minister.

Resolution No. 360-05
Moved by Councillors Webb/Strudwick that staff be directed to make arrangements for meetings between Council members and the Provincial Ministry staff at the UBCM Convention. CARRIED

Council requested that staff arrange travel plans for their attendance at the UBCM Convention via the Tofino Bus and the Harbour Lynk ferry service for three Council members.

REPORTS:

Staff Reports:
1. Report from Municipal Planner
(1) Semi-Annual Planning Department Report dated August 3, 2005

Resolution No. 361-05
Moved by Councillors Schwartz/Strudwick that the report from the Municipal Planner entitled the Semi-Annual Planning Department Report dated August 3, 2005, be received for information. CARRIED

2. Report from Public Works Superintendent
(1) Liquid Waste Management Plan Public Meeting, Report dated August 3, 2005

Resolution No. 362-05
Moved by Councillors Webb/Tilitzky that a public meeting to present the Liquid Waste Management Plan to the community be scheduled on October 5, 2005. CARRIED

(2) Tofino Water Upgrade Project Water Supply Main Contract, Report dated August 4, 2005

The Public Works Superintendent explained that the predicted total construction cost for the Tofino Water Upgrade Project would reach over $5 million dollars and not $4.5 million, if the tenders for the remaining work results in a 16% increase over estimates. Council discussed the increased construction costs and possible cost overruns.
Mr. Holte provided an explanation of Parts A & B of the Tofino Water Upgrade Project and clarified why he is recommending that the total project be completed now and not only Part B. He provided further information on the funding grant application. The Treasurer provided Council with an explanation on the budget and debt repayment and explained the District’s borrowing capacity. Mr. Holte advised that it may be advantageous for staff and the engineer to meet with Ministry staff regarding the possible loss of infrastructure money.

Resolution No. 363-05
Moved by Councillors Ayres/Schwartz that Council conditionally award the water supply main component of the Tofino Water Upgrade Project to the low qualified bidder, Fournier Excavating Ltd., for the tendered price of $1,148,847.73 that includes Part B only, subject to approval from the Ministry of Community Services for a reduced version scope of work; and if Part B is not acceptable to the Ministry, that Council award the total water supply main component of the Tofino Water Upgrade Project to the low qualified bidder, Fournier Excavating Ltd., for the total tendered price of $1,817,323.42 that includes Parts A and B, subject to approval from the Ministry of Community Services for a reduced version scope of work.

Mr. Holte explained the need for both the Water Upgrade Project and the Ginnard Creek expansion to proceed.

The motion CARRIED.

Councillor Strudwick requested that his negative vote be recorded.

3. Report from Treasurer

Resolution No. 364-05
Moved by Councillors Schwartz/Tilitzky that the Financial Operations Report as of June 30, 2005, be received for information. CARRIED


Resolution No. 365-05
Moved by Councillors Webb/Ayres that the report from the Treasurer dated August 3, 2005, regarding District of Tofino Water Upgrade Loan Authorization Borrowing Bylaw No. 1004 – 2005 and District of Tofino Ginnard Creek Water Project Loan Authorization Borrowing Bylaw No. 1005 – 2005, be received for discussion. CARRIED

The Public Works Superintendent provided information on the existing Ginnard Creek reservoir, the proposed expansion and the cost per square meter. Council members requested information on the environmental impact on the expansion and topographical survey maps. Mr. Holte advised that the Water Advisory Committee has taken two trips to site and agree that it is an excellent project. He advised of the time line for the referendum and advised that further information would be available to Council at a later date.
Resolution No. 366-05
Moved by Councillors Ayres/Tilitzky that Council consider granting three readings to District of Tofino Water Upgrade Loan Authorization Borrowing Bylaw No. 1004 – 2005 and District of Tofino Ginnard Creek Water Project Loan Authorization Borrowing Bylaw No. 1005 – 2005. CARRIED

(3) 2005 Municipal Report, Report dated July 22, 2005

Resolution No. 367-05
Moved by Councillors Schwartz/Strudwick that the report from the Treasurer dated July 22, 2005, regarding the 2005 Municipal Report, be received.

The Treasurer advised that the report has been made available to the public and no comments have been received.

The motion CARRIED.

4. Reports from Director of Parks and Recreation
   (1) Beer Garden Application – August 27, 2005, Report dated August 2, 2005

Resolution No. 368-05
Moved by Councillors Webb/Strudwick that Council give permission to the Tofino Recreation Commission to hold a beer garden on the Village Green on August 27, 2005, between the hours of 4:00 p.m. to 8:00 p.m. CARRIED

   (2) Special Event Application, Vancouver Island Whitewater Paddling Society, September 24 & 25, 2005, Report dated August 2, 2005

Resolution No. 369-05
Moved by Councillors Strudwick/Webb that Council authorize Vancouver Island Whitewater Paddling Society to hold the Fourth Annual Canada West Kayak Surf Festival at Cox Bay on the 24/25 of September 2005, subject to conditions of the permit being met. CARRIED

5. Report from Administrator
   (1) Short Term Rental License Enforcement Update (verbal report)

The Administrator advised of the number of Short Term Rental Business Licenses that have been issued and advised that a number of tickets have been issued and several properties are currently under review.

Resolution No. 370-05
Moved by Councillors Webb/Tilitzky that the verbal report from the Administrator regarding Short Term Rental License Enforcement Update be received. CARRIED

COMMITTEE REPORTS:

1. Committee Reports (verbal)

There were no verbal Committee reports.
Minutes of the Committee of the Whole Meeting held August 2, 2005

Eydie Fraser, Executive Coordinator, Municipal House, re: 2005 UBCM Convention – Flag Parade, dated July 4, 2005

Resolution No. 371-05
Moved by Councillors Strudwick/Webb that Councillor Strudwick’s name be put forward to be the flag bearer at the 2005 UBCM Convention Flag Parade. CARRIED

Jen Pukonen, Program Director, Raincoast Education Society, re: Request for Bylaw Enforcement Officer Assistance – Tofino Lantern Festival, dated July 25, 2005

Councillor Tilitzky returned to his seat at the Council table at 9:42 p.m.

Resolution No. 372-05
Moved by Councillor Strudwick/Webb that Bylaw Enforcement Officer assistance be provided by the District of Tofino to the Lantern Festival to be held on August 28, 2005, as requested by the Raincoast Education Society in their letter dated July 25, 2005. CARRIED

Councillor Tilitzky returned to his seat at the Council table at 9:42 p.m.

Peyo Lizarrazu, Quiksilver Inc., re: Surf Jam at Cox Day September 30th and Request re: Tofino Host Venue for the Quiksilver Crossing, Letter dated July 27, 2005

Resolution No. 373-05
Moved by Councillors Strudwick/Webb
THAT: staff be directed to write a letter to Quiksilver Inc. acknowledging receipt of their letter dated July 27, 2005; thank them for their donation to the Skatepark; advise that the District is looking forward to the Quiksilver Crossing and working with them in the future; and advise further that Council wish to express its disappointment that the surf event scheduled for September 30th is not proceeding as planned. CARRIED

Resolution No. 374-05
Moved by Councillors Strudwick/Schwartz that the minutes of the Committee of the Whole Meeting held August 2, 2005 be adopted. CARRIED

BYLAWS:

1. 1st Reading of District of Tofino Water Upgrade Loan Authorization Borrowing Bylaw No. 1004 – 2005

Resolution No. 375-05
Moved by Councillors Schwartz/Webb that District of Tofino Water Upgrade Loan Authorization Borrowing Bylaw No. 1004 – 2005 be read a first time. CARRIED

2. 2nd Reading of District of Tofino Water Upgrade Loan Authorization Borrowing Bylaw No. 1004 – 2005

Resolution No. 376-05
Moved by Councillors Webb/Tilitzky that District of Tofino Water Upgrade Loan Authorization Borrowing Bylaw No. 1004 – 2005 be read a second time. CARRIED

3. 3rd Reading of District of Tofino Water Upgrade Loan Authorization Borrowing
Bylaw No. 1004 – 2005

Resolution No. 377-05
Moved by Councillors Tilitzky/Schwartz that District of Tofino Water Upgrade Loan Authorization Borrowing Bylaw No. 1004 – 2005 be read a third time. CARRIED

4. 1st Reading of District of Tofino Ginnard Creek Water Project Loan Authorization Borrowing Bylaw No. 1005 – 2005

Resolution No. 378-05
Moved by Councillors Tilitzky/Ayres that District of Tofino Ginnard Creek Water Project Loan Authorization Borrowing Bylaw No. 1005 – 2005 be read a first time.

The Administrator advised of the process regarding a referendum and the timing surrounding Council’s support or withdrawal of the project. Council discussed the Ginnard Creek Water Project.

The motion was DEFEATED.

Resolution No. 379-05
Moved by Councillors Strudwick/Schwartz that the meeting proceed past the hour of 10:00 p.m. CARRIED

ADDITIONS TO OR DELETIONS FROM THE IN CAMERA AGENDA:

There were no additions to or deletions from the agenda.

ADOPTION OF IN CAMERA AGENDA:

Resolution No. 380-05
Moved by Councillors Strudwick/Webb that the In Camera agenda be adopted as circulated; that the In Camera meeting be closed and that the purpose of the meeting is to:
(1) Adopt the minutes from previous closed meeting held July 18, 2005 based on Sections 89 and 90(1) of the Community Charter;
(2) Review labour relations issues based on Section 90(1)(c) of the Community Charter; and
(3) Review personnel issues based on Section 90(1)(a) of the Community Charter. CARRIED

15 MINUTE QUESTION PERIOD:

Kevin Drews requested a meeting with staff to review the Tofino Water Upgrade Project and District of Tofino Ginnard Creek Water Project Loan Authorization Borrowing Bylaw No. 1005 – 2005.

Resolution No. 381-05
Moved by Councillors Schwartz/Strudwick that the meeting be adjourned at 9:57 p.m. CARRIED

CERTIFIED CORRECT:

_________________________________   ______________________________
Mayor A. Anderson     Leif Pedersen, Administrator
Mayor and Council       September 7, 2005
District of Tofino

Dear Mayor and Council:

I am writing to provide you with an update on the work of the Clayoquot Biosphere Trust (CBT). In this letter I offer a brief review both of program initiatives and of organizational development efforts by the CBT over the past year.

**Program development and delivery**
- In the summer of 2004, the CBT disbursed $50,000 in six grants to local communities and organizations to pursue specific economic, social, cultural and research initiatives.
- The CBT has allocated $50,000 in project funding for the coming year. This funding will be targeted to initiatives that respond to urgent local community health issues, with a specific emphasis on youth at risk. The CBT will work with the Coastal Family Coalition in the review of potential projects.
- Through its scholarship program, the CBT also awarded a full scholarship to Trisha Lesley of Ucluelet. The award, which is based on academic merit, is for $3,000 per year for the duration of the grantee’s academic program.
- The CBT’s current business plan emphasizes the establishment of technical committees in five areas: Marine and Aquatic; Terrestrial; Education; Culture; and Community Development. The intent is to engage local residents and organizations in the development of projects that advance the CBT mandate. Terms of reference for the committees are now being prepared. This work is being spearheaded by David Fraser, a former federal government delegate to the CBT Board who has recently joined the CBT staff on a secondment from Environment Canada.
- The CBT is undertaking a formal five-year program review led by representatives from the Canada Man and Biosphere Programme and the Canadian Biosphere Reserves Association. The review will be conducted in accordance with a UNESCO framework for evaluating Biosphere Reserves and with the terms of the Canada agreement.

**CBT Board and Organizational Development**

- *Board Development*
  Earlier this year, all CBT Board members and staff participated in a two-day retreat aimed at strengthening relationships and renewing a sense of shared purpose. This work continued in the spring through a series of facilitated meetings on specific policy and development issues.

Unfortunately, the sense of progress that might have been achieved through these efforts has recently been set back. In June of this year, the CBT learned that the District of Ucluelet had sent a letter to UNESCO expressing grave concerns about the work of the CBT. (The
concerns are set out in an anonymous “stakeholder report.”) The correspondence makes some serious allegations about the intentions and conduct of the CBT Board. Neither the District of Ucluelet nor its appointees to the CBT Board shared any of this material with the CBT. This is clearly a blow to the prospects for improved trust and collaboration around the CBT Board table, at least for the short term. The CBT Board will discuss this issue at a Board meeting later this month.

- **At-Large Alternate Director**
   
   There is currently a vacancy for the position of Alternate Director-at-large. According to the CBT constitution, this appointment is to be made by consensus among the Directors appointed by Tofino, Ucluelet, and the Regional District. To date these three Directors have been unable to reach consensus. They have recently agreed to delegate responsibility for the selection process to their own Alternates or another representative. I will be a member of this selection committee, and will be meeting with the other members within the next few weeks. One of our first tasks is to review the procedures and criteria for the selection process. I welcome any thoughts from Council with respect to the selection of a new Director At Large.

Overall, and despite the present challenges, I remain excited by the CBT’s potential and committed to its success. In particular, I believe that the implementation of the technical committees will offer an important avenue for community participation in the development of projects to advance regional economic, social and environmental sustainability. I encourage Tofino District staff and Councilors to become involved in this work.

George Patterson and I will be available to discuss this update and to answer your questions at the Council meeting on September 12. Please also note that copies of CBT documents, reports and correspondence are available through the CBT office. The next CBT Board meeting is scheduled to take place in Tofino on the evening of September 21.

Sincerely,

Darcy Dobell

cc: Stan Boychuk, Executive Director, CBT
    CBT Board of Directors
District of Tofino  
PO Box 9  
Tofino, BC  V0R 2Z0

September 6th, 2005

To Whom It May Concern:

I would like to request an appearance before the Tofino District Council at their meeting on Monday September 12th, 2005 to present the Tofino Botanical Gardens’ dormitory construction project, and request a letter of support for this project from Council.

Sincerely,

George Patterson
TOFINO BOTANICAL GARDENS
located in the Clayoquot Sound Biosphere Reserve
Vancouver Island, BC, Canada

Detail from early sketch of Tofino Botanical Gardens
Patricia Patterson, 1997

Dormitory-classroom facility
Prospectus
August 2005

Contact: George Patterson
Tel (250) 725-1220
Fax (250) 725-2435
info@tofinobotanicalgardens.com
www.tofinobotanicalgardens.com
Summary

The greatest single obstacle to generating research and educational programs in Tofino and Clayoquot Sound is the lack of affordable dormitory space for students, faculty and researchers. The Tofino Botanical Gardens plans to begin construction of a ~6,000 ft² dormitory-classroom facility in Sept 2005, with completion projected for May 2006.

The dormitory-classroom facility has been a part of the vision for Tofino Botanical Gardens (TBG) since its inception in 1997. The availability of accommodations will allow TBG, other non-governmental organizations in the area, and many other provincial, national and international institutions of learning to offer a broad range of programs in the Clayoquot Sound Biosphere Reserve.

A base accommodation rate of $30 per bunk with projected year-round occupancy of 60% will generate revenues of ~$225,000 per year. This amount is sufficient to cover all operating expenses, debt service and contribute approximately $30,000 to program development and garden operations.

Preliminary architect’s sketches and letters of support from local and visiting businesses are attached.
Background

The dormitory-classroom facility has been a part of the vision for Tofino Botanical Gardens since its inception in 1997. The Gardens have been open for six years and have achieved sustaining revenue based on admissions, events and concessions. The Foundation believes that a point has been reached where the dormitory is the next logical step to fulfill its research and educational mission.

The greatest single obstacle to generating research and educational programs in Tofino and Clayoquot Sound is the lack of affordable dormitory space for students, faculty and researchers. There is a clear need to provide accommodations for researchers, educators, students, artists, and all those genuinely interested in learning and gaining improved understanding of the natural and cultural histories of Clayoquot Sound. These studies about how to live in a place – how to take what we need from nature without diminishing it – will surely be of great benefit as Canada and the rest of the world struggles to determine what “sustainable development” truly means.

The TBG dormitory will serve as the first step in the creation of a vibrant, fully realized Research and Education economic sector for the region.

The Site

Tofino Botanical Gardens is located on a 12 acre (5 ha) site. Our waterfront looks onto the 5000 acre Tofino Mudflats Wildlife Management Area. We are within the 500,000 acre UNESCO Clayoquot Sound Biosphere Reserve. This wealth of natural and cultural resources provides an enormous living classroom laboratory for research and education.

Potential Programs

The availability of accommodations will allow TBG, other non-governmental organizations, and many provincial, national and international institutions of learning to offer a broad range of programs in the Clayoquot Sound Biosphere Reserve (CSBR). The TBG dormitory-classroom can service a wide range of educational and arts-related programs that are delivered wholly within the Gardens, or are delivered in various locations in the CSBR using the TBG dormitory-classroom as a “home-base.” Further, the dormitory-classroom can service individual researchers, small groups, or classes of students of any age.

Examples of potential programs that can be delivered in the Gardens include:

- General Horticulture
- Landscaping with Native Plants
- Vegetable Gardening
- Basic Botany for Gardening
- Natural History Programs
- Landscape Design/Design with Nature
- Art of Nature/Nature of Art
- Painting/Drawing/Photography
- Creative Writing
- Performing Arts
- Meditative Practices
- ESL (English as a 2nd language)
Examples of high-school, university or other educational programs/classes that can be delivered in the CSBR using the Gardens as a “home-base” are:

- Environmental History
- Environmental Ethics
- Temperate Rainforest Biology
- Conservation Biology
- Comparative Botany
- Ecosystem based Management
- Programs on Communities & Conservation
- Community and Individual Health

Furthermore, offering longer-term accommodation for researchers (in both natural and social sciences) is equally important as it is for course-based educational programs.

Users of the dormitory will include elementary and secondary school students, university affiliated undergraduates, graduate students and post doctoral students, natural history groups, garden visitors, educators, artists and volunteers.

**User Fees**

User fees ($30 per night) are comparable to similar field station accommodations:

- Bamfield Marine Station ($25-40 per person per night)
- Los Amigos Biological Stations, SE Peru (US$20-50 pppn)
- Wilson Botanical Garden, Costa Rica (US$25-75 pppn)

**Dormitory Design**

Leith Anderson, architect, has been commissioned to design the building. Leith designed the TBG Visitors’ Centre/Café, and is also the designer of Middle Beach Lodge in Tofino and a recently built dormitory (the Lecke House) at Shawnigan Lake School on Vancouver Island. The TBG dormitory-classroom will have a ~3,000 ft² footprint with total enclosed area of ~6,000 ft² (see attached drawing). The design complements other buildings at TBG.

The dormitory will include a total of 32 bunks for students and teachers, comprised of: 5 rooms with four bunks and 4 rooms with two bunks (these nine rooms are serviced by shared baths), and one room with 4 bunks and private bath. Common facilities include a kitchen, a dining area/seminar room, a classroom (600 ft²), laundry facilities, and miscellaneous storage areas. The dormitory will also contain one staff apartment with private bath and kitchenette.
Advisory Group

An advisory group for the project has been formed and includes:

Barb Beasley  (Biologist, Educator, Ucluelet BC)
Brenda Kuecks  (Director, Rainforest Education Society, Tofino BC)
Chris Lefevre  (developer of Middle Beach Lodge and Lecke House dormitory at Shawnigan Lake School, Victoria BC)
George Schwartz  (owner-manager of Post Hotel at Banff Springs, AB)
Ian Gill  (executive director and Board member, Ecotrust Canada, Vancouver BC).
Jen Pukonen  (Program Director, Raincoast Interpretive Centre, Tofino BC)
Walter Campbell  (Management consultant, Los Angeles CA)

Projected Revenues

At the TBG dormitory, a base rate of $30 per bunk with projected year-round occupancy of 60% will generate revenues of ~$225,000 per year. This amount is sufficient to cover all operating expenses, debt service and contribute approximately $30,000 to program development and garden operations.

Please contact George Patterson for more information.
Preliminary architect’s sketches
probably need to create an exterior exit stair here (easy to do)
Letters of Support

July 29, 2005

To whom it may concern,

I write to inform you of my support for the Dormitory project at Tofino Botanical Gardens (TBG). TBG’s effort to provide a dormitory for students and researchers will be a positive first step in Tofino becoming a centre for research and education.

My company, Remote Passages, has operated in the adventure tourism and excursion business in Tofino for 20 years. Our operations will be helped in that we will be able to offer more educational packages. Our ability to do this has been hindered by the lack of affordable accommodation spaces for groups. I believe that the proposed dormitory will easily be able to fill all of its bunks during the six months of the high season and achieve better than average occupancy rates during the "off" season.

Please feel free to contact me if you have any further questions.

Sincerely,

[Signature]

Don Travers
Owner
Remote Passages
Marine Excursions
(250) 725-3330
June 15, 2005

George Patterson
Tofino Botanical Gardens
1984 Pacific Rim Highway
PO Box 2889
Tofino, BC V0R 2Z0

To Whom It May Concern:

Behold a letter of support for the Tofino Botanical Gardens expansion to provide affordable, dormitory accommodation.

Tofino is a world class destination attracting a wide spectrum of visitors. Tofino Bus Services Inc. is the major transportation provider to the area. The recent growth in visitor numbers has overwhelmed the amount of available accommodation in Tofino. The first spectrum of potential visitors to suffer from a lack of accommodation are large groups e.g. school groups and educational groups.

George Patterson’s concept of developing a dormitory centre to provide accommodation for large groups and individual travellers will satisfy only a portion of the demand for accommodation in Tofino. Throughout the year our business will book potential bus passengers only to have them call us back to report that they sadly have to cancel their reservation on the bus because they failed to find accommodation. By working with George and his development I can easily help sell George’s available accommodation and therefore sell more bus seats.

Tofino Bus is daily public scheduled bus servicing Tofino year-round. We transport over 10,000 passengers annually and from our records lose approximately 1,000 passengers a year due to lack of accommodation in Tofino. George Patterson’s development would benefit our business by providing a solution to the major lack of group and individual accommodation in Tofino.

I hope to work with George and his development as the more accommodation I can provide to my passengers the more bus seats I can sell. The accommodation expansion at the Tofino Botanical Gardens will help to fill a portion of the demand for group and individual accommodation in Tofino.

Sincerely,

[Signature]

Dylan Green, CEO, Tofino Bus

Phone (250) 725-2871 Toll Free 1-866-986-3465 Fax (250) 725-2876

www.tofinobus.com Email info@tofinobus.com
August 22, 2005

Dear George,

It is with great enthusiasm that we hear of your plans for expansion at the Tofino Botanical Gardens on behalf of economical student lodging. Holbrook focuses on opportunities for which our students, teachers, and enthusiast may explore topics of environmental conservation, community-based issues, and wildlife preservation. These types of experiences in the field, allow for short course hands-on opportunities of learning of which we believe enhances our efforts in education.

As a specialist in field group coordination around the world, Holbrook is particularly interested in the opportunities within British Columbia for both Canadian and American student travel. Our work together, 2 years ago, only solidifies our interest that we may support a community of clients interested in understanding our temperate rainforest and communities of the First Nation, in addition, to the diverse population of wildlife found throughout the region.

Educational travel requires choices for price sensitivity. Your project plans will offer renewed opportunities to craft programming and expand our opportunities within the region.

We wish you the very best in your endeavors and ask that you keep us posted on your productions for development and readiness to host our groups.

Warmest regards,

Sandy Doss
Vice President of Academic Programming
Holbrook Global Field Expeditions
## Correspondence Previously Distributed

**To Council for Information Only**

**September 12, 2005**

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August 3, 2005

File: 1960-01

Honourable Gordon Campbell
Premier of British Columbia
PO Box 9041 Str Prov Govt
Victoria, BC V8W 9E1

Dear Premier:

Re: Insurance Premium Tax Resolution

On July 26, 2005 Port Moody Council, at their regular Council meeting, passed the following resolution:

WHEREAS, historically, insurance premium taxes were collected to offset costs of providing fire protection services in cities, and the Province requires municipalities & cities to provide fire services, safety inspections and fire investigations without provincial funding for this mandate; and,

WHEREAS, residents continue to pay a 4.4% tax levy on all gross property and vehicle insurance policies, which resulted in $300 million revenue to the Province in 2003/2004; and,

WHEREAS, funds go to the Consolidated Revenue Fund and are treated as General Revenue rather than used for funding fire protection services;

THEREFORE BE IT RESOLVED, that the City of Port Moody write to our local M.A. and to the Premier of the Province, urging the Province to redirect the revenue collected from the Insurance Premium Tax, back to the cities and municipalities based on the value of insured property, to offset the local expense of providing Fire Protection Services; and
THEREFORE BE IT FURTHER RESOLVED, that the City of Port Moody write to all UBCM member municipalities urging them to also lobby their local MLA and the Premier in this regard and that this resolution be put forward on table at the 2005 UBCM Convention in Vancouver.

Yours truly,

[Signature]

Colleen Rohde
City Clerk

cc: UBCM member municipalities
August 29th, 2005

Mayor Allen Anderson
Municipality of Tofino
121 Third Street
Tofino BC V0R 2Z0

Dear Mayor Anderson:

The Community Crash Reduction Challenge is a great opportunity for communities throughout BC – small and large – to help reduce crashes and road-related harm. The community in your population category that shows the greatest reduction in the crash rate will win a $10,000.00 ICBC safety grant. We would appreciate your participation in this important event.

The Challenge takes place over a 31-day period from October 1 to 31, 2005. We analyzed the number of crashes involving Municipality of Tofino residents taking place in your community as well as anywhere in the province. This way, we can focus on the crash involvement of your family, friends and neighbours.

Municipality of Tofino Crash Prediction
(based on the previous five-year average for the period October 1 to 31)

- Total resident crashes: 11
- Rate (per 10,000 population): 71.7
- Community Category: Population 1,501 - 5,000

If your citizens can focus on driving, cycling and walking safely during Zero Crash Month, you can help reduce harm – and compete for prizes.

You may even want to issue a Challenge to a like-sized or rival community to see who can achieve the highest reduction in crashes during the Challenge period.

I know you’ll want to participate in the Challenge. It’s a real opportunity for communities such as yours to take action for improving the safety of your residents, and help make road users more aware how they can make a difference.

I look forward to working with you during Zero Crash Month and hope you will participate by signing the enclosed proclamation and returning it to me. Don’t forget to take a pledge to drive safely on the Official website at zerocrashmonth@icbc.com, starting mid-August. While we will be recognizing the winners in each prize category, everyone’s a winner when we reduce harm on our roads.

For further information, please contact the Vancouver Island Regional Loss Prevention office at 250-729-3505.

Pat Ahern
Community Manager, Nanaimo & Central Island
ICBC

Enclosures

http://zerocrashmonth.icbc.com
Help make October Zero Crash Month in British Columbia.

The Community Crash Reduction Challenge — taking place this October across B.C. — is an example of how the provincial government and ICBC works with communities, the police, other public safety organizations and residents to help reduce the frequency and severity of motor vehicle crashes.

For 31 days in October — Oct. 1 to Oct. 31 — communities large and small can participate in the Challenge and help raise awareness of the magnitude of crashes involving their citizens. Crash data accumulated during the Challenge will be compared to a five-year period from 2000-2004.

Like-sized communities who end up with the best crash-reduction results in their category will receive road safety grants in recognition for their efforts. Individuals who take our safe-driving pledge are also eligible to win $35,000 toward the purchase of a new vehicle.

You have to officially register your community to take part in the Challenge. Fill in an on-line proclamation/endorsement via the official Challenge website at http://zerocrashmonth.icbc.com or fax or mail in a copy we’ve included in this package.

By getting involved, you can show that your community cares about reducing crashes, injuries and fatalities. The effects of a motor vehicle crash have touched almost every family.

ICBC invests in road safety programs that provide a direct benefit through reduced claims costs. Programs such as the Challenge help keep insurance rates low and stable. By working together, we can ensure we are able to live and work in safe communities in our province.

Thank you.

Honourable John Les
Minister of Public Safety and Solicitor General

Paul Taylor
President and CEO
ICBC

http://zerocrashmonth.icbc.com
Zero Crash Month

Office of the Mayor
British Columbia

Official Proclamation

Community Crash Reduction Challenge
Oct. 1 – 31, 2005
Helping reduce crashes and road-related harm

WHEREAS
The scope and magnitude of crashes in any community — large and small — is much greater than most people realize;

AND WHEREAS
The Community Crash Reduction Challenge will help raise awareness of local road safety issues;

AND WHEREAS
Engaging communities and involving their citizens is an opportunity to help reduce harm on our roads;

AND WHEREAS
and ICBC recognize the need to work together to help reduce the number of crashes;

NOW, THEREFORE I, _______ DO HEREBY PROCLAIM _______

as a supporter of the Community Crash Reduction Challenge.

http://zerocrashmonth.icbc.com
135m/0 (96000)
Endorsement

Community Crash Reduction Challenge
Oct. 1 – 31, 2005
Helping reduce crashes and road-related harm

WHEREAS

The scope and magnitude of crashes in any community — large and small — is much greater than most people realize;

AND WHEREAS

The Community Crash Reduction Challenge will help raise awareness of local road safety issues;

AND WHEREAS

Engaging communities and involving their citizens is an opportunity to help reduce harm on our roads;

AND WHEREAS

...and ICBC recognize the need to work together to help reduce the number of crashes;

NOW, THEREFORE I, __________________________

DO HEREBY ENDORSE

______________________________
as a supporter of the Community Crash Reduction Challenge.
Official Challenge Form
(for challenging another community or group)

We/I ___________________________________ of __________________________

Name of group, person or company Name of community, school, community group, or organization

In support of the Community Crash Reduction Challenge, Oct. 1 – 31, 2005, hereby accept the following challenge on behalf of __________________________

____________________________________________________________________________

Highlight one of the following:

☐ A crash-reduction contest between our two communities or groups
☐ A contest between our communities or groups to get more publicity for the Challenge
☐ A challenge to __________________________

The stakes of the challenge are that the winner/loser shall: __________________________
The Corporation of the District of Tofino

REPORT TO COUNCIL

Council – September 12, 2005
August 18, 2005
File:

AUTHOR: Martin Gee, CGA
Treasurer

SUBJECT: Statutory Reserves

RECOMMENDATION

THAT COUNCIL receive for information.

ADMINISTRATOR’S COMMENTS

I support the recommendation. This is a necessary first step for the handling of public contributions for future use in providing for various future projects.

BACKGROUND

District of Tofino Amenities Reserve Bylaw No. 1007, 2005
And
District of Tofino Campbell Street Upgrade Reserve Bylaw 1008, 2005

Formal reserve accounts are intended to give assurance to various stakeholders that funds held by the District for specific purposes are used for those purposes.

Currently the District has or is entering into agreements with parties within the District to fund future projects within the District. The District will be committed to applying those funds to those projects.

The establishment of a reserve protects those funds from being used for purposes other than those specified in the agreements. Currently the District is negotiating contributions to two funds — The Campbell Street Improvement Fund and the Amenities Fund. No contributions have been received to date for either Fund. Contributions to the Campbell Street Improvement are expected in the near future and there is one current agreement in place for Amenities that will be receivable when the development goes forward. There are
several amenity contributions that are being negotiated at this time. With Council’s approach to amenities as recommended by the Committee of the Whole at the meeting of August 18, 2005, staff expect the number of contributions to increase.

In Community Charter

S. 188 (1) Council may, by bylaw, establish a reserve fund for a specified purpose and direct that money be placed to the credit of the reserve fund.

The Reserve for Campbell Street Improvements will have only the single purpose which is the improvements to the roadway, boulevards and parking currently being considered by Council. The Reserve for Amenities will be for purposes and projects outlined in a schedule attached to the bylaw that may be amended from time to time at Council’s discretion.

Contributions agreed to and accepted for specific amenities projects will be tracked within the Fund by the Treasurer.

Expenditures from Reserves are by a Reserve Expenditure Bylaw only. Each use of reserved funds will therefore be by the express approval of Council at the time of the expenditure.

Author: Martin Gee, CGA
Treasurer
The Corporation of the District of Tofino

REPORT TO COUNCIL

Council Agenda Item– September 12, 2005
September 7, 2005
File: 1970-04 Exempt

AUTHOR: Martin Gee, CGA
Treasurer

SUBJECT: Tofino Botanical Gardens Tax Exemption

RECOMMENDATION

THAT COUNCIL direct staff to include the exemption for Tofino Botanical Gardens in the 2005 Permissive Tax Exemption Bylaw

ADMINISTRATOR’S COMMENTS
This is purely a discretionary decision for council. Does council consider the organization worthy of such financial support?

BACKGROUND

In regards to the Letter from the Applicant, dated September 6, 2005 also on this agenda:

The Community Charter has provided Council with broader authority when considering permissive exemptions to all municipal and ‘other government’ levies. Under Community Charter s 224, (2), (a), (i), Council may grant an exemption on land and improvements that are owned or held by a non-profit corporation.

224. General authority for permissive exemptions

224. (1) A council may, by bylaw in accordance with this section, exempt land or improvements, or both, referred to in subsection (2) from taxation under section 197 (1) (a) [municipal property taxes], to the extent, for the period and subject to the conditions provided in the bylaw.

(2) Tax exemptions may be provided under this section for the following:
   (a) land or improvements
      that
(i) are owned or held by a charitable, philanthropic or other not for profit corporation, and

(ii) the council considers are used for a purpose that is directly related to the purposes of the corporation;

(4) Subject to subsection (5), a bylaw under this section

(a) must establish the term of the exemption, which may not be longer than 10 years,
(b) may only be adopted after notice of the proposed bylaw has been given in accordance with section 227 [notice of permissive tax exemptions], and
(c) does not apply to taxation in a calendar year unless it comes into force on or before October 31 in the preceding year.

(6) If only a portion of a parcel of land is exempt under this section, the bylaw under this section must include a description of the land that is satisfactory to the assessment commissioner.

(7) A bylaw under this section ceases to apply to property, the use or ownership of which no longer conforms to the conditions necessary to qualify for exemption and, after this, the property is liable to taxation.

To summarize — Council may grant the exemption to a non-profit society controlling a property (recent court decisions support a lease as sufficient to hold 'control' of a property) and using it for the identified purposes of the society. The exemption can run as long as ten years and it ceases at any time the conditions change so that the applicant no longer qualifies.

Currently the District considers all exemptions annually.

This is the first application the District has received under the new statute. The property at 1084 Campbell St. is assessed as mixed commercial and recreation/non-profit. Only the non-profit portion is subject to the exemption. The total 2005 tax levy on the portion of the land and improvements assessed as non-profit was $4,964.11. In general, the cost of the exemption will be shared among all of the other ratepayers within the municipality.

The decision is at the discretion of Council.

Staff are seeking instruction as to whether it is Council’s wish that this request be included with the exemptions considered annually by Council in the 2005 Permissive Tax Exemption Bylaw or not. Other properties considered annually for exemption by Council include local Church grounds, Hospital grounds, the Royal Canadian Legion, and the Fish Hatchery.
If Council wishes to proceed with the exemption, the Tofino Botanical Foundation will be required to furnish the District with proof of registration as a non-profit society, details of the lease with the property owner and an appropriate description of the land for BC Assessment. The details of all the exemptions must be published for public information and comment before the Bylaw can be adopted.

To be valid for the 2006 taxation year the 2005 bylaw must be adopted no later than October 31.

Author: Martin Gee, CGA
Treasurer
Dear Mayor and Councilors,

Re: Request for Exemption from Municipal Property Taxes for 2006

The Tofino Botanical Gardens has been open to the public since 1999. The development of the Gardens was a direct result of my vision to create a permanent institution where tourism revenues could be harnessed to support research and education programs.

TBG has developed into a significant amenity for our community. It adds to the diversity of tourism attractions in the area, offers a lower cost activity for individuals and families to enjoy the spectacular setting of Clayoquot Sound, and introduces visitors to the natural and cultural history of this area. (In Europe, gardens attract more visitors than theme parks, museums, or art galleries.) The Gardens also serve as a beautiful location for weddings, music concerts, seminars, and several well-loved community festivals such as the Lantern Festival, the Food and Wine Festival, and the Art in the Garden Festival.

However, the Gardens were created to be more than just a beautiful place for locals and tourists to visit. In 2003, the registered not-for-profit Tofino Botanical Gardens Foundation was formed. The mission of the Foundation is to inspire conservation of the world’s Temperate Coastal Rainforests. We are dedicated to the cultivation and display of plants native to the world’s coastal temperate rainforests, and to research and education programs to improve knowledge and understanding of the ecosystems of the UNESCO Clayoquot Sound Biosphere Reserve. To achieve some of these goals we are building a 32 bed dormitory/teaching facility this winter that will be ready for use in June 2006.

Tofino Botanical Gardens Foundation saves the land and assets from me on a triple net basis for $12,000 per year. The Foundation collects all revenues and pays all the bills including debt service and taxes. The Foundation has been formally operating the gardens since July 1st, 2005.

As with all non-profit societies, our goal is to keep costs to a minimum. We ask that the District of Tofino show its support for this important community asset by granting a permissive exemption from municipal taxes for land and improvements that are leased to the Foundation, as allowable under Division 7, Section 224 of the Community Charter Act of BC.

I would be pleased to appear before Council to answer any questions and provide further details as necessary.

Sincerely,

George Patterson

PO Box 886, 1084 Pacific Rim Highway, Tofino, BC V0R 2Z0
phone (250) 725-1220 fax (250) 725-2435 info@tofinobotanicalgardens.com
www.tofinobotanicalgardens.com
Tofino Botanical Gardens
Gateway to the UNESCO Clayoquot Sound Biosphere Reserve

Tofino Botanical Gardens Foundation
Board of Directors 2005-2008

Anne Morgan, Cultural Coordinator, Toquaht First Nation - Ucluelet BC
George Patterson, Gardener - Tofino BC
Jennifer Jordan, Lawyer - Vancouver BC
Jesie Osborne, Biologist - Tofino BC
Michael Dennis, Sculptor - Denman Island BC
Stephanie Hughes, Canopy Platform Builder - Tofino BC

PO Box 886, 1084 Pacific Rim Highway, Tofino, BC  V0R 2Z0
phone (250) 725-1220 fax (250) 725-7435 info@tofinobotanicalgardens.com
www.tofinobotanicalgardens.com
MINUTES OF THE DISTRICT OF TOFINO SPECIAL COMMITTEE OF THE WHOLE MEETING HELD IN THE COUNCIL CHAMBERS ON THURSDAY, AUGUST 18, 2005 AT 7:30 P.M.


ABSENT: Councillors D. Shaw and V. Webb

Chairperson Strudwick called the meeting to order at 7:30 p.m.

ADDITIONS TO/DELETIONS FROM THE AGENDA:

There were no additions to or deletions from the agenda.

ADOPTION OF AGENDA:

Resolution No. CW-78-05
Moved by Councillor Tilitzky/Mayor Anderson that the agenda be adopted as circulated.

CARRIED

REPORTS:

Staff Report:

1. Report from the Municipal Planner
   (1) Implementation of Density Bonusing, Report dated August 16, 2005

Resolution No. CW-79-05
Moved by Mayor Anderson/Councillor Ayres that the Committee recommend to Council
THAT staff be directed to implement the following:
1) Create Density Bonusing on all new development applications and in-stream development applications effective 12 September 2005;
2) Pre-zone all large undeveloped properties for Density Bonusing;
3) Amend the Official Community Plan accordingly and take out specific densities;
4) Develop a Policy Guideline for the calculation of Bonus Profit and the municipal share should be established as fifty (50%) percent; and
5) Create an Amenity Reserve Fund bylaw which will contain a schedule referring to the projects eligible for funding.

Councillor Schwartz stated that the Committee is being hasty and should instead create a dollar figure per door; otherwise the amenity requirements will be too strict and stringent. Priority should rest with attainable housing; the catch-all amenity policy is too general.

Mayor Anderson advised that the issues could all be addressed at tonight's meeting. Staff requires direction at this time and have advised that applications will not be halted. The question to be decided is whether to apply the amenity requirements to new applications only or to include those applications in stream.

Councillor Ayres expressed his concerns regarding potential timelines. There is a need to prioritize the recommendations as they are too broad.
Developers will pay amenities but they want their applications to move quickly.

The Municipal Planner advised of the long term objectives and noted that applications will continue to be processed. Pre-zoning all large undeveloped properties for density bonusing; amending the Official Community Plan accordingly; and taking out specific densities will be done once a new Planner is hired and at the time that the new Zoning Bylaw is completed. Ms. Corbett advised of the importance of obtaining guidelines from the Committee regarding point number five of her report; developing a policy guideline for the calculation of bonus profit; and establishment of the municipal share and a ballpark for percentages.

Councillor Tilitzky advised of his support and spoke in favour of the motion. He stated that staff requires direction and a certainty should be created for developers.

The Administrator answered questions and clarified the need for direction.

A general discussion ensued.

The Planner advised that the OCP refers to density bonusing and can be looked at to get a base amount. Density bonusing can be calculated on a per unit basis or via another format. Our solicitor has done work on this task and can provide sample bylaws. The Treasurer is in the process of creating a Reserve Funds Bylaw and will bring the bylaw forward to Council.

The Administrator asked if the Committee want a single fund or multiple funds. He explained the advantages and the format for the fund. He advised that the amenities list can be brought to the next meeting in conjunction with the bylaw.

Discussion ensued on a multiple or single fund.

The Planner answered questions on how amenities are formulated and explained how density bonusing would fit into the OCP and the Zoning Bylaws. Ms. Corbett answered questions regarding the flexibility that Council has with respect to where the amenities would be applied and advised that units can be defined by Council.

Further discussion took place on the Committee members’ preferences.

The motion CARRIED.

Committee Reports (verbal)

Mayor Anderson advised that representatives from the Ministry of Economic Development will be meeting with AVICC members to give an update on the North Island-Coast Development Initiative in Comox on Friday, August 19th. He provided information on the meeting and on the $50 million dollar fund. Further information will be forthcoming.
20-MINUTE QUESTION PERIOD:

Kevin Midgley requested clarification on the motion. Chairperson Strudwick read the resolution which was passed.

Alan Beasley asked how the resolution would impact his application. The Planner advised that his application would not be included in the density bonusing requirement. Mr. Beasley applauded the Committee for taking steps forward.

The Planner responded to Jack Gillie’s request for clarification and explained how the densities in the OCP will be utilized and to which developments amenities will apply. Mr. Gillie expressed his concern on how the process will work and his concerns on the length of the time frame for processing applications.

Mayor Anderson and Councillor Schwartz responded to the comments.

Dorothy Baert expressed concerns with the downtown businesses being over burdened. She noted that a parking reserve fund was established but property was never purchased for this purpose. She spoke on the affordable housing issue. Ms. Baert asked for information regarding property assessments/taxation in relation to potential of undeveloped land.

The Administrator responded to the question on assessments.

Kevin Midgley asked if development approvals could be tied in to amenities at some point in the future, i.e. five years hence. Mayor Anderson responded.

Jack Gillie requested that the Committee be careful not to excessively burden the type of development that they desire.

Resolution No. CW-80-05
Moved by Mayor Anderson/Councillor Tilitzky that the meeting be adjourned at 9:44 p.m. CARRIED

CERTIFIED CORRECT:

Chairperson Owen Strudwick  Leif Pedersen, Administrator
PRESENT: Chairperson O. Strudwick,
Councillors D. Shaw, M. Tilitzky, V. Webb,
Mayor Anderson,
Leif Pedersen, Administrator,
Carole Gagné, Deputy Clerk,
Martin Gee, Treasurer,
Gary Holte, Public Works Superintendent,
Sally Mole, Director of Parks and Recreation,
Cleo Corbett, Shine-On Consulting,
Norine Messer, West Coast Community Resources Society,
Wesley Guiboche, Vice-President, United Native Nations Local 560
- Alberni Valley,
Leith Anderson, MAIBC, and Jack Gillie, Onshore Holdings
Public, Press

ABSENT: Councillor P. Ayres and J. Schwartz

Chairperson Strudwick called the meeting to order at 7:30 p.m.

ADDITIONS TO/DELETIONS FROM THE AGENDA:

Councillor Tilitzky requested that the following item be added to the
agenda:
New Business:
11(1) Staffing levels at Wickaninnish Elementary School.

ADOPTION OF AGENDA:

Resolution No. CW-81-05
Moved by Councillors Webb/Shaw that the agenda be adopted as
amended. CARRIED

DELEGATION:

1. Norine Messer, West Coast Community Resources Society re: West
Coast Family Resource Integration and Development Project

2. Wesley Guiboche, Vice-President, United Native Nations Local 560 -
Alberni Valley re: BladeRunners Program

3. Leith Anderson, MAIBC, and Jack Gillie, Onshore Holdings, re: Zoning
Bylaw Amendment and Development Permit Application, Lot 1, Plan
10798, and Lot 1, Plan 13244, D.L. 115, 660 Campbell Street and 301
Olsen Road

CORRESPONDENCE REQUIRING ACTION:

1. Norine Messer, West Coast Community Resources Society re: West
Coast Family Resource Integration and Development Project, Letter
dated August 10, 2005

Resolution No. CW-82-05
Moved by Councillor Webb/Mayor Anderson that the Committee recommend to Council

**THAT:** Council consider appointing a Council member to the West Coast Community Resources Society when the regional planning meeting dates are set with respect to the West Coast Family Resource Integration and Development Project.  
**CARRIED**

2. Wesley Guiboche, Vice-President, United Native Nations Local 560 - Alberni Valley re: BladeRunners Program, Letter dated August 22, 2005

**Resolution No. CW-83-05**

Moved by Councillors Shaw/Webb that the Committee recommend to Council

**THAT:** A letter of support be written to the United Native Nations Local 560 - Alberni Valley in support of fund raising initiatives for the BladeRunners Program and the operation of the program in Tofino.  
**CARRIED**

**Resolution No. CW-84-05**

Moved by Councillors Strudwick/Webb that the Committee recommend to Council

**THAT:** Staff be directed to investigate with the Canadian Union of Public Employees the possibility of District participation in United Native Nations BladeRunners Program.  
**CARRIED**

**Resolution No. CW-85-05**

Moved by Councillors Strudwick/Webb that the Committee recommend to Council

**THAT:** Councillor Strudwick be nominated to sit on the United Native Nations BladeRunners Program Sub-Advisory Committee.  
**CARRIED**

**REPORTS:**

**Staff Report:**

1. **Report from the Municipal Planner**

(1) Temporary Use Permit, Legal: Lot 1, District Lot 126, Clayoquot District, Plan 21657, Civic Address: 1101 Pacific Rim Highway, Owner/Applicant: MacKenzie Beach Resort (Gayle Ryon), dated August 16, 2005

**Resolution No. CW-86-05**

Moved by Mayor Anderson/Councillor Shaw that the Committee recommend to Council

**THAT:** A Temporary Commercial Use Permit be issued for Lot 1, District Lot 126, Clayoquot District, Plan 21657, 1101 Pacific Rim Highway, to permit up to 10 temporary camping sites for long term monthly rental subject to all recommendations within the report from staff dated August 16, 2005, and recommendations from referral agencies.

AND **THAT:** The Temporary Commercial Use Permit will expire October 1, 2006.

AND **THAT:** The Clerk/Administrator duly execute the Permit.

The motion **CARRIED**.

**Resolution No. CW-87-05**
Moved by Mayor Anderson/Councillor Shaw that the Committee recommend to Council

THAT: A letter be drafted for Council’s approval advising Gayle Ryon, MacKenzie Beach Resort, that the Temporary Commercial Use Permit issued for Lot 1, District Lot 126, Clayoquot District, Plan 21657, 1101 Pacific Rim Highway, to permit up to 10 temporary camping sites for long term monthly rental is not considered to be a permanent solution for staff accommodation for the resort.

CARRIED

(2) Temporary Use Permit, Legal: Lot 1, District Lot 115, Clayoquot District, Plan 47039, Civic Address: 551 Campbell Street, Owner/Applicant: Dylan and Ronald Green, dated August 17, 2005

Resolution No. CW-88-05
Moved by Councillor Shaw/Mayor Anderson that the Committee recommend to Council

THAT: A Temporary Use Permit be issued for Lot 1, District Lot 115, Clayoquot District, Plan 47039, 551 Campbell Street, to permit the commercial operation of a bus terminal (Tofino Bus) to allow for the purchasing of bus tickets, passenger pick up and drop off, and to retain residential use on the second floor subject to all recommendations within the report from staff dated August 17, 2005; recommendations from referral agencies and final approval on access and egress locations from the Ministry of Transportation and the District of Tofino.

The motion CARRIED.

(3) Development Applications Report updated August 18, 2005

Resolution No. CW-89-05
Moved by Councillors Tilitzky/Web that the Development Applications Report from the Municipal Planner updated August 18, 2005 be received.

The Municipal Planner answered questions from the Committee.

The motion CARRIED.

2. Report from Deputy Clerk
(1) Administrative Fees, Terms and Conditions Bylaw No. 985, dated August 24, 2005

Resolution No. CW-90-05
Moved by Mayor Anderson/Councillor Shaw that the report from the Deputy Clerk dated August 24, 2005, regarding Administrative Fees, Terms and Conditions Bylaw No. 985, be received for information.

CARRIED

3. Reports from Public Works Superintendent
(1) Receiving Environment Water Quality Monitoring Program, dated August 10, 2005

Resolution No. CW-91-05
Moved by Councillors Tilitzky/Webb that the report from the Public Works Superintendent dated August 10, 2005, regarding the Receiving
Environment Water Quality Monitoring Program be received for information.  

(2) 4-Way Stop at Intersection of Neill and First Streets, dated August 12, 2005

Resolution No. CW-92-05
Moved by Mayor Anderson/Councillor Tilitzky that the Committee recommend to Council
THAT: The traffic control at the intersection of Neill Street and First Street remain a two way stop with Stop signs at each side of Neill Street;
AND THAT staff be directed to submit a report to Council regarding marking the intersection with the intent to slow traffic.

The Public Works Superintendent advised that signs were posted at the intersection and the crosswalks painted.

The motion CARRIED.

Councillor Strudwick requested that his negative vote be recorded.

(3) Water Shortage Response Plan, Report dated August 16, 2005

Resolution No. CW-93-05
Moved by Councillors Shaw/Tilitzky that the Committee recommend to Council
THAT: The Water Shortage Response Plan attached to the report from the Public Works Superintendent dated August 16, 2005, be approved.

The motion CARRIED.

(4) 1249 Lynn Road Drainage Area, Report dated August 26, 2005

Resolution No. CW-94-05
Moved by Councillors Tilitzky/Webb that the meeting proceed past 10:00 p.m.  

Resolution No. CW-96-05
Moved by Councillors Webb/Shaw that the Committee recommend to Council
THAT: Staff be directed to work with Tofino Streamkeepers on developing a remediation plan for the ditch/stream adjacent to 1249 Lynn Road.

CARRIED

4. Report from Chief Bylaw Enforcement Officer
(1) Semi-Annual Report dated August 8, 2005

Resolution No. CW-97-05
Moved by Councillors Shaw/Webb that the Semi-Annual Report from the Chief Bylaw Enforcement Officer dated August 8, 2005, be received for information.

The motion CARRIED.

5. Reports from Director of Parks and Recreation
(1) Baffle Installation, Tofino Community Hall, Report dated August 31, 2005
Resolution No. CW-98-05
Moved by Mayor Anderson/Councillor Tilitzky that the Committee recommend to Council
THAT: Council amend the 2005 Capital Budget by increasing the Community Hall Budget to $11,000 from $8,000 and decreasing the Centennial Park budget from $8,000 to $5,000. CARRIED

(1) Youth Sponsorship Funding, Report dated August 31, 2005

Resolution No. CW-99-05
Moved by Councillor Shaw/Mayor Anderson that the Committee recommend to Council
THAT: Council authorize the grant of $1,000 to the Tofino youth attending the World Junior Surfing Championships in Huntington Beach in October 2005.

The motion CARRIED.

Committee Reports (verbal)

FOR COMMITTEE INFORMATION:

1. Zoning Bylaw Amendment and Development Permit Application, Lot 1, Plan 10798, and Lot 1, Plan 13244, D.L. 115, 660 Campbell Street and 301 Olsen Road, Applicant: Leith Anderson, MAIBC/Owner: Onshore Holdings

Resolution No. CW-100-05
Moved by Councillors Webb/Shaw that the Zoning Bylaw Amendment and Development Permit Application, Lot 1, Plan 10798, and Lot 1, Plan 13244, D.L. 115, 660 Campbell Street and 301 Olsen Road, Applicant: Leith Anderson, MAIBC/Owner: Onshore Holdings, be received. CARRIED


Resolution No. CW-101-05
Moved by Mayor Anderson/Councillor Tilitzky that the Zoning Bylaw Amendment Application for Lot 3, Plan 20090, D.L. 127, Clayoquot District, 1140 Pacific Rim Highway, Applicant: Robert Boyle Architecture/Owner: Walter Pleasants, be received. CARRIED

NEW BUSINESS:

1. Wickaninnish Elementary School Staffing Levels

Resolution No. CW-102-05
Moved by Councillors Webb/Tilitzky that the Committee recommend to Council
THAT: Staff be directed to work with Council to develop a late resolution for the UBCM Convention regarding Fetal Alcohol Spectrum Disorder in our schools. CARRIED

Resolution No. CW-103-05
Moved by Councillors Tilitzky/Webb that the Committee recommend to Council
THAT: A letter be sent to Harry Janzen, Superintendent, School District 70, requesting that the provincial government meet the required needs of Wickaninnish Elementary School by providing another full time teacher and two additional teachers assistants.

Mayor Anderson requested that a copy of the letter be sent to Scott Fraser, MLA, and to the Minister of Education.

The motion CARRIED.

20-MINUTE QUESTION PERIOD:

Resolution No. CW-104-05
Moved by Councillors Shaw/Webb that the meeting be adjourned at 10:52 p.m. CARIED

CERTIFIED CORRECT:

Chairperson Owen Strudwick        Leif Pedersen, Administrator
Annual Building Permit Statistics (2005 YTD July)

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Value of Construction YTD

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#### COMMERCIAL STANDARD (Retail, Additions etc.)

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THE DISTRICT OF TOFINO

BYLAW NO. 985, 2005

ADMINISTRATIVE FEES, TERMS AND CONDITIONS BYLAW

A Bylaw to Fix the Fees, Terms and Conditions
Under which Administrative Services may be Supplied

WHEREAS the Council of the District of Tofino is empowered and authorized to fix the fees, terms and conditions under which administrative services may be supplied and used within the District of Tofino; and

WHEREAS the Council deems it desirable and expedient to fix the fees, terms and conditions under which administrative services may be supplied and used.

NOW THEREFORE the Council of the District of Tofino, in the Province of British Columbia, in an open meeting assembled Hereby Enacts as Follows:

Title

1. This bylaw may be known and cited for all purposes as the “District of Tofino Administrative Fees, Terms and Conditions Bylaw No. 985, 2005”.

Definitions

2. In this bylaw:

   Administrative Services – means the sale of material or the supply of a service by the District Administrator and/or the Parks and Recreation Department and/or the Public Works Department.

   Council – means the Council of the District of Tofino.

   District – means the Corporation of the District of Tofino

   Due Date – means the date shown on the invoice which shall be no less than thirty days (30) from the invoice date to fall on a date that the District Administration Office is regularly open.

   Owner – means the legal owner or registered lessee of any real property who has the right of access to and control of any land, building or premises to which any of the provisions of this bylaw apply.

General Conditions

3. All fees, rents or charges as set forth in Schedule ‘A’ and Schedule ‘B’ both of which are attached to and forming part of this bylaw, are hereby imposed and levied by the District and all such fees, rents and charges shall be payable at the District Administration Office.

4. All fees, rents or charges as set forth by this bylaw shall be due and payable on or before the due date.

5. Where payment is not made on or before the due date there shall be payable a penalty of ten (10%) percent of the amount shown on the invoice as current billing.

6. (a) The fees, rents and charges levied or imposed under the provisions of this bylaw as shown on Schedule ‘B’ of this bylaw are a special charge upon the lands or real property in respect of which the materials are supplied or used and in respect of which the Public Works Labour and/or Machine Time is supplied and of which Tofino Fire Department Labour and Machine Time is supplied.
(b) The fees, rents and charges levied or imposed under the provisions of this bylaw as shown on Schedule ‘B’ of this bylaw, in addition to any other remedies, may be levied, collected and recovered from the owner charged or used in the same manner and subject to the same incidents as taxes upon land and improvements.

7. This bylaw repeals “District of Tofino Administrative Fees, Terms and Conditions Bylaw No. 879, 2001” and “District of Tofino Administrative Fees, Terms and Conditions Amendment Bylaw No. 910, 2002”.

READ a first time this
READ a second time this
READ a third time this
ADOPTED by Council this

Allen Anderson, Mayor  Leif Pedersen, Administrator

I hereby certify the foregoing to be a true and correct copy of “District of Tofino Administrative Fees, Terms and Conditions Bylaw No. 985, 2005”, as adopted by Council this

Leif Pedersen, Administrator
SCHEDULE ‘A’ - ADMINISTRATIVE FEES, RENTS AND CHARGES

**General Administrative Fees**

- Photocopies - per page $0.50
- Council Bylaws – per page .50
- independently printed documents printing costs plus 20% handling fee

Documents on Compact Disk 15.00

District Maps printing costs plus 20% handling fee 5.00

Tax and/or Utility Information - current 15.00 per folio
(.other than landowner) - historical 30.00 for each hour of
staff time or portion thereof

Document Searches including Due Diligence Letters and Freedom of
Information (FOI) Requests 100.00 for up to one hour of staff time, plus
60.00 for each additional hour or portion thereof

NSF Cheque 25.00

Sign on Directional Sign – for one space (both sides) 150.00
– for one space (one side) 75.00

Stickers for Extra Garbage Bags 2.00

**Public Works Labour and Machine Time**

Labour Time
- Labourer – per hour 50.00
- Supervisor – per hour 65.00

Machine Time
- Backhoe – per hour/including operator 95.00
- Gravel/Dump Truck – per hour/including operator 95.00
- Pick-up - per hour/including operator 50.00
- Lawn Tractor - per hour/including operator 75.00

**Tofino Volunteer Fire Department Labour and Machine Time**

Fire Dept. Pumper Truck- per hour/including operator $225.00 per hour

**Materials**

- Water Utility Materials actual cost plus 20% handling fee
- Sewer Utility Materials actual cost plus 20% handling fee
- Culverts actual cost plus 20% handling fee

**Miscellaneous Fees, Rents and Charges**

- Sale of Materials actual cost plus 20% handling fee
SCHEDULE ‘A’ - ADMINISTRATIVE FEES, RENTS AND CHARGES (cont’d)

Storage and Impound Fees

Vehicle, Trailer or Chattel Storage Fees - per day 20.00
Towing Fee actual cost plus 25% administration fee

Recreation Fees

Outhouse Rental - per outhouse, per day 25.00
plus, per pumping 95.00
Outhouse Rental – Drop-off/Pick-up Fee 50.00

Parks and Recreation Van
Local Use 0.45 per kilometer
Port Alberni 60.00
Nanaimo 90.00
Victoria/Vancouver 120.00
The Wickaninnish Elementary School shall pay an annual fee of 700.00
The fees for use of the Parks and Recreation van shall be waived for the following user groups:
1st Clayoquot Sound Beavers
1st Clayoquot Sound Cubs
1st Clayoquot Sound Brownies
1st Clayoquot Sound Guides
1st Clayoquot Sound Scouts

Special Event Permit Application Fees

Organizations outside of the District of Tofino
Events with <25 participants 50.00
Events with 25 - 75 participants 75.00
75 – 150 participants 125.00
>150 participants 300.00

Staff time in addition to processing of Special Event Permit Application
Director $65/hour
Programmer $50/hour

Filming Fees

Location Fees:
The daily location fee is applied to each day or portion thereof, of production, and will not be pro-rated. The exact fee charged depends on a number of factors including production size, and length of stay.

<table>
<thead>
<tr>
<th>Production Crew Size</th>
<th>Application Fee</th>
<th>Daily Location Fees</th>
<th>Damage Deposit</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – 6</td>
<td>$150.00</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>7 – 15</td>
<td>$375.00</td>
<td>$1000</td>
<td>$1000</td>
</tr>
<tr>
<td>16 – 30</td>
<td>$750.00</td>
<td>$1500</td>
<td>$1500</td>
</tr>
<tr>
<td>31 – 99</td>
<td>$2500.00</td>
<td>$2000</td>
<td>$2000</td>
</tr>
<tr>
<td>100+</td>
<td>$3000.00</td>
<td>$2500</td>
<td>$2500</td>
</tr>
</tbody>
</table>

Schedule of Discounts for Educational Films:

<table>
<thead>
<tr>
<th></th>
<th>Government</th>
<th>Non-Profit Organization/Student</th>
<th>Commercial</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>35%</td>
<td>50%</td>
<td>15%</td>
</tr>
</tbody>
</table>
SCHEDULE ‘B’ - TIME AND MATERIALS FOR REPAIRS AND INSTALLATIONS TO INFRASTRUCTURE ON PRIVATE PROPERTY

**Materials**

- Water Utility Materials: actual cost plus 20% handling fee
- Sewer Utility Materials: actual cost plus 20% handling fee
- Culverts: actual cost plus 20% handling fee

**Public Works Labour and Machine Time**

<table>
<thead>
<tr>
<th>Labour Time</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Labourer – per hour</td>
<td>50.00</td>
</tr>
<tr>
<td>- Supervisor – per hour</td>
<td>65.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Machine Time</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Backhoe – per hour/including operator</td>
<td>95.00</td>
</tr>
<tr>
<td>- Gravel/Dump Truck – per hour/including operator</td>
<td>95.00</td>
</tr>
<tr>
<td>- Pick-up - per hour/including operator</td>
<td>50.00</td>
</tr>
<tr>
<td>- Lawn Tractor - per hour/including operator</td>
<td>75.00</td>
</tr>
</tbody>
</table>

**Tofino Volunteer Fire Department Labour and Machine Time**

- Fire Dept. Pumper Truck- per hour/including operator: $225.00 per hour
THE DISTRICT OF TOFINO

BYLAW NO. 1002, 2005

ZONING TEXT AMENDMENT BYLAW NO. 1002, 2005

WHEREAS the Council deem it necessary and expedient to amend the District of Tofino Zoning Bylaw No. 770, 1997.

NOW THEREFORE the Council of the District of Tofino, in the Province of British Columbia, in an open meeting assembled Hereby Enacts as Follows:

1. This bylaw may be known and cited for all purposes as the “District of Tofino Zoning Text Amendment Bylaw No. 1002, 2005 (amending Tofino Zoning Bylaw No. 770)”. 

2. The District of Tofino Zoning Bylaw No. 770, 1997 is hereby amended by adding the following:

   i. to Section 34 Heavy Industrial District (M3):
       “.9 In addition to the uses permitted by Section 34.1, on the land legally described as Lot A, D.L. 116, Clayoquot District, Plan VIP62267, “Commercial Storage Facilities” is a permitted accessory use.”

   ii. To Part 2, “Definitions”:
       “Commercial Storage Facility” - a building consisting of completely enclosed, individually controlled compartments available for public rent used for the storage of products, goods, personal articles and vehicles. External storage of boats and travel trailers is permitted if area is landscaped and screened.”

READ a first time this 18th day of July, 2005

READ a second time this 18th day of July, 2005

PUBLIC HEARING held this

READ a third time this

ADOPTED by Council this

Allen Anderson, Mayor    Leif Pedersen, Clerk-Administrator

I hereby certify the foregoing to be a true and certified copy of Bylaw No. 1002, 2005 cited as the “District of Tofino Zoning Text Amendment Bylaw No. 1002, 2005 (amending Tofino Zoning Bylaw No. 770)”, as adopted by Council this.

Leif Pedersen, Clerk-Administrator

[630 Industrial Way (Vargas Construction Ltd.)]
Schedule “A”

This schedule is attached to and forms part of District of Tofino Zoning Text Amendment Bylaw No. 1002, 2005 (Vargas Construction Ltd.)

Legal Description:  Lot A, DL 116, Clayoquot District, VIP62267

To be spot zoned to allow “Commercial Storage Facility” as a permitted use
WHEREAS the Council deem it necessary and expedient to amend the District of Tofino Zoning Bylaw No. 770, 1997.

NOW THEREFORE the Council of the District of Tofino, in the Province of British Columbia, in an open meeting assembled **Hereby Enacts as Follows:**

1. This bylaw may be known and cited for all purposes as the “District of Tofino Zoning Map Amendment Bylaw No. 1003, 2005 (amending Tofino Zoning Bylaw No. 770)”.  

2. The following parcel is hereby rezoned from A1 (Small Holding District) to RA2 (Acreage Residential District) as outlined in Schedule “A” which is attached to and forms part of this bylaw:  

   Lot 8, D.L. 273, Clayoquot District, Plan VIP67442

READ a first time this 18th day of July, 2005

READ a second time this 18th day of July, 2005

PUBLIC HEARING held this

READ a third time this

ADOPTED by Council this

Allen Anderson, Mayor    Leif Pedersen, Clerk-Administrator

I hereby certify the foregoing to be a true and certified copy of Bylaw No. 1003, 2005 cited as the “District of Tofino Zoning Map Amendment Bylaw No. 1003, 2005 (amending Tofino Zoning Bylaw No. 770)”, as adopted by Council this

Leif Pedersen, Clerk-Administrator

[1391 Pacific Rim Highway (Derek and Khristi Gilbert)]
Schedule “A”

This schedule is attached to and forms part of District of Tofino Zoning Map Amendment Bylaw No. 1003, 2005 (Derek and Khristi Gilbert)

Legal Description: Lot 8, D.L. 273, Clayoquot District, Plan VIP67442

To be rezoned from A1 (Small Holding District) to RA2 (Acreage Residential District)
THE DISTRICT OF TOFINO

MUNICIPAL TICKET INFORMATION SYSTEM
AMENDMENT BYLAW NO. 1006, 2005

A Bylaw to Amend the District of Tofino Municipal Ticket Information System
Bylaw No. 987, 2005

WHEREAS the Council of the District of Tofino deem it necessary and expedient to
amend the “District of Tofino Municipal Ticket Information System Bylaw No.
987, 2005.”

NOW THEREFORE the Council of the District of Tofino, in the Province of British
Columbia, in an open meeting assembled Hereby Enacts as Follows:

1. This Bylaw may be known and cited for all purposes as the “District of Tofino
Municipal Ticket Information System Amendment Bylaw No. 1006, 2005”

2. The “District of Tofino Municipal Ticket Information System Bylaw No. 987,
2005” is hereby amended as follows:

In Schedule 1, in Column 1 Designated Bylaws Schedule 4,
DELETE:

“Bylaw No. 982, 2005”
“District of Tofino Business Licence Regulation Bylaw Amendment
No 982, 2005”

and INSERT the following description:

“Bylaw No. 858, 2000”
“District of Tofino Business Licence Regulation Bylaw NO. 858,
2000”

In Schedule 1, n Column 1 Designated Bylaws Schedule 8,
DELETE:

“Bylaw No. 981, 2005”
“District of Tofino Zoning Bylaw Amendment No. 981, 2005”

and INSERT the following description:

“Bylaw No. 770, 1997”
“District of Tofino Zoning Bylaw No. 770, 1997”

In Schedule 4 DELETE the following heading:

“DISTRICT OF TOFINO BUSINESS LICENCE REGULATION
BYLAW AMENDMENT NO. 982, 2005”

and INSERT the following heading:

“DISTRICT OF TOFINO BUSINESS LICENCE REGULATION
BYLAW NO. 858, 2000”

In Schedule 8 DELETE the following heading:

“DISTRICT OF TOFINO ZONING BYLAW AMENDMENT NO. 981,
2005”

and INSERT the following heading:

“DISTRICT OF TOFINO ZONING BYLAW NO. 770, 1997”
READ a first time this

READ a second time this

READ a third time this

ADOPTED by Council this

______________________________  ________________________________
Allen Anderson, Mayor Leif Pedersen, Clerk-Administrator

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1006, 2005, cited as the “District of Tofino Municipal Ticket Information System Amendment Bylaw No. 1006, 2005” as adopted by Council this

______________________________
Leif Pedersen, Clerk Administrator
DISTRICT OF TOFINO
AMENITIES RESERVE FUND BYLAW
BYLAW NO. 1007 – 2005

A Bylaw to establish an Amenities Reserve Fund

WHEREAS Council may establish a reserve fund for a specified purpose;

AND WHEREAS Council deems it desirable and expedient to establish such a reserve to provide funds for the development of amenities within the District;

NOW THEREFORE, the Council of the District of Tofino in open meeting assembled enacts as follows:

1. There shall be and is hereby established a reserve fund to be known as the Amenities Reserve fund
2. Money acquired from developers as voluntary contributions or amenities bonusing or moneys otherwise provided for by Council will be paid into the Amenities Reserve Fund.
3. Moneys in the Amenities fund Reserve shall only be used for projects or endowments outlined in Schedule "A", attached hereto and forming part of this by-law.
4. This bylaw may be cited as the District of Tofino Amenities Reserve Fund Bylaw No. 1007, 2005.

READ A FIRST TIME
READ A SECOND TIME
READ A THIRD TIME
RECONSIDERED AND FINALLY PASSED AND ADOPTED this

Allen Anderson, Mayor
Leif Pedersen, Clerk/Administrator
SCHEDULE “A”

THIS IS SCHEDULE “A” WHICH IS ATTACHED TO AND FORMS PART OF THE “DISTRICT OF TOFINO AMENITIES RESERVE FUND BYLAW NO. 1007, 2005”

Attainable Housing
Child Care Facility
Community Art
Conservation Initiatives
Covered Inline Skating
Covered Swimming Pool
Harbour-Front Walkway
Historical Sites
Interpretive Signage and Facilities
Lighthouse Trail
Landscaping and Beautification
Heritage Structure
Multi Use Path
Museum
Parking Facility
Parkland Development
Play Grounds
Play Ground Equipment
Preserve Unique Site Attributes
Public Facilities (washrooms)
Signage
Sports Fields
Theater
Trail Networks
Town Administration Office
Utility Infrastructure

Operating Endowments for the above amenities
WHEREAS Council may establish a reserve fund for a specified purpose;

AND WHEREAS Council deems it is desirable and expedient to establish such a reserve to provide funds for an upgrade to Campbell Street between First and Fourth Streets in the District of Tofino;

NOW THEREFORE, the Council of the District of Tofino in open meeting assembled enacts as follows:

1. There shall be and is hereby established a reserve fund to be known as the Campbell Street Upgrade Reserve fund

2. Money acquired from voluntary contributions or moneys otherwise provided for by Council will be paid into the Campbell Street Upgrade Reserve Fund.

3. Moneys in the Campbell Street Upgrade Fund Reserve shall only be used for improvements of Campbell Street, sidewalks, parking, roadways, intersections, boulevards, landscaping, removal of overhead hydro poles and wires and instillation underground or other necessary work in making improvements to Campbell Street between and including the intersections of First Street and Fourth Street in the District of Tofino.

4. This bylaw may be cited as the District of Tofino Campbell Street Upgrade Reserve Fund Bylaw No. 1008, 2005.

READ A FIRST TIME

READ A SECOND TIME

READ A THIRD TIME

RECONSIDERED AND FINALLY PASSED AND ADOPTED this

Allen Anderson, Mayor

Leif Pedersen, Clerk/Administrator